**CHAMBERLAIN CITY COMMISSION**

**​January 21, 2020**

The Chamberlain City Commission held their second regular meeting on January 21, at 6:00 PM.

Present: Mayor Mutziger, Commissioners Claussen, Ruhlman and Thomas, City Engineer Greg Powell, Finance Officer Nicky Gaulke, and Police Chief Jason Handel.

Absent: Commissioner Soulek.

**Pledge of Allegiance**

**Adopt Agenda**

Motion by Thomas second by Ruhlman, all ayes and approved the agenda with the addition of the School Resource Officer contract, to advertise bids for the Priebe Development and move the special event application for the Spring Break by Deb Ruiz to the next meeting.

**Conflict of Interest**

No conflict of interest was noted.

​**Minutes**

Motion by Claussen second by Ruhlman, all ayes and approved the minutes from the last regular meeting.

**Public Comments**

The floor was opened for public comments with none being received.

**Bills**

​Motion by Ruhlman second by Thomas, all ayes, approved to pay the following bills:

Farmer & Rancher Appreciation $500 Econ Dev; Savona Equipment Ltd $7,196.45 Equip; 3d Specialties $110.64 Supplies; A&R Truck Equipment $33.10 Supplies; Ace Hardware $39.57 Supplies; Agtegra $32.30 Supplies; Aqua-Pure Inc $1,109.72 Chemical; At&T $302.84 Phone; B & L Communications $240 Prof Serv; Baker & Taylor Company $591.03 Books; Barco Municipal Products Inc $704 Signs; Broad Reach $161.84 Books; Brodart $5,605.20 Supplies; Brule County Lumber, LLC $46.56 Supplies; BSN Sports $13 Supplies; Burke Oil Company $6,619.52 Fuel; Byre Brothers, Inc $1,470 Prof Serv; C&B Operations LLC $13.13 Supplies; Card Services Center $944.73 Supplies; Cengage Learning $191.91 Books; Center Point Large Print $93.48 Books; Central Dakota Times $273 Publish; Central Electric Cooperative $2,540.06 Electric; Chamberlain Building Supply $255.74 Supplies; Chamberlain Napa $136.80 Supplies; Chamberlain/Oacoma Sun $938.18 Publish; Core & Main $272.32 Supplies; Cozine Electric $352.47 Supplies; Creative Product Source $220.02 Supplies; Dakota Milestones $183.88 Prof Serv; Dakota Supply Group $974.88 Meter Maint; Don Busack Consulting $110 Prof Serv; Electric Pump $1,029.70 Supplies; Fair Manufacturing, Inc. $1,760.08 Repair/Maint; Fox, Steve $105 Prof Serv; Grainger $229.98 Supplies; Hawkins $415.13 Chemical; Heiman Fire Equipment $429 Supplies; Hillyard/Sioux Falls $214.53 Supplies; Hrabe Flying Service $900 Prof Serv; Huber, Mark $210 Prof Serv; Ingram Book Company $280.83 Books; Kelsey, Kurt $240 Prof Serv; Kurtz, Ainsley $40 Prof Serv; Kurtz, Atumun $110 Prof Serv; Lamie, Kimberly $240 Prof Serv; Librarians Choice $480.76 Books; M&T Fire And Safety $4,586 Supplies; Midstate Communications $1,738.41 Phone; Myers Collison Center $270 Prof Serv; Nartec, Inc $97.50 Supplies; NASASP $39 Prof Serv; Northwest Pipe Fittings, Inc $609.68 Supplies; Northwestern Energy $22,816.10 Electric; Office Products Center $381.92 Supplies; Peterson, Shane $60 Prof Serv; Productivity Plus Account $1,034.05 Supplies; R&J Gravel & Trucking $4,867.77 Supplies; Rocs Transit $10,000 Prof Serv; Rons Service $256.14 Equip Maint; Same Day Express, Inc $24 Prof Serv; SD Dept Of Health $671 Prof Serv; SD Dept Of Transportation $3,244.82 Gas; SD Municipal League $2,155.35 Prof Serv; SD Municipal League- HRA $25 Prof Serv; SD Municipal League-AMA $25 Prof Serv; SD Municipal League-GFOA $70 Prof Serv; SD Municipal League-SMA $35 Prof Serv; SD Police Chiefs Association $98.32 Prof Serv; S.E.H. $12,055 Prof Serv; Servall Uniform/Linen Company $91.37 Prof Serv; Sioux Valley Environmental $960 Chemical; SD One Call $45.92 Prof Serv; Sturdevants Auto Parts $293.62 Supplies; Sweeney Controls Company $5,679 Equip Maint; The Library Store $508.05 Supplies; Tools Plus Industries $327.75 Supplies; Variety Plus - Radio Shack $402.38 Supplies; Vets Oil Company $220.65 Gas; Water & Environmental Engineer $117.50 Chemical; Willrodt Motor $125 Repair/Maint; Yost, CJ $60 Prof Serv; **General Fund:** Salaries $53,052.20Total $102,539.12; **Economic Development:** $500; **Basketball:** $802.88; **Library:** Salaries: $5,307.63Total $15,824.51; **Water:**  Salaries: $9,276.68 Total $21,885.79; **Waste Water:** Salaries: $15,149.40 Total $39,492.20; **Airport:** $14,694.09.

**Amend Motion – Water/Wastewater Rates**

It was noted that the rates list that we used at the last meeting for water and sewer was the old list that did not include the $2 rate increase done in 2019. Motion by Thomas second by Claussen, all ayes and to amend the motion from the January 6, 2020 meeting on water/wastewater rates to the corrected amounts of $28.40 residential water, $30.20 for commercial water and $36.60 for both residential and commercial sewer

**Hire Jerry Kistler**

Motion by Ruhlman second by Thomas, all ayes and approved to hire Jerry Kistler as a part time street department employee at a rate of $21.42 per hour.

**Library Wage**

Gaulke noted that we have a newer library employee that she missed when we did the annual wage motion. Motion by Thomas second by Ruhlman, all ayes and approved to increase Lydia Krenke’s wage to $10.04 after successful completion of probation.

**2019 Audit**

Motion by Claussen second by Ruhlman, all ayes and approved to hire Schoenfisch and Schoenfisch to conduct the 2019 Annual Audit. Gaulke noted that they have increased the audit costs approximately $200-$250 each year and last year’s contract amount was $8,500.

**Combine Election**

Motion by Ruhlman second by Thomas, all ayes and approved to combine the election on June 2, 2020 with Brule County, Chamberlain School District, the Town of Pukwana, City of Kimball and Kimball School District.

**Post Prom Funding**

Motion by Thomas second by Ruhlman, all ayes and approved to contribute $500 to the Chamberlain Post Prom Committee.

**Special Event Application – Kiwanis**

The Chamberlain Kiwanis Club has submitted a special event application to hold a fundraiser bingo event at the Chamberlain Community center on March 28. The event will run from 5:00 PM to 9:30 PM and they will be serving chili, hot dogs and baked goods prior to Bingo starting. They would also like to sell beer so a public hearing will be scheduled for this. Motion by Thomas second by Claussen, all ayes and approved the special event application from Chamberlain Kiwanis Club for a Bingo fund raiser at the Chamberlain Community Center on March 28.

**Special Event Application – Chamber of Commerce/ Lake Francis Case Development Gala**

The Chamber/Lake Francis Case Development applied for a special event application for their annual meeting/gala to be held on February 7th at the Chamberlain Community Center. They will be selling tickets for the event which will go back towards the cost of the event. It will run from 7:00 PM to 12:00 AM on February 7th with a dinner, cocktails, awards and a hypnotist. A hearing will be scheduled to allow Marjorie Pearson, Anchor Grille to sell alcohol for the event. Motion by Thomas second by Claussen, all ayes and approved the special event application from the Chamber/Lake Francis for their annual meeting/gala on February 7th at the Chamberlain Community Center.

**Demo Derby Raffle**

Motion by Ruhlman second by Claussen, all ayes and approved to table the Demo Derby raffle request until Deb Ruiz can be present at the next meeting.

**Schedule Temporary Malt Beverage Licenses Hearing**

Motion by Ruhlman second by Claussen, all ayes and approved to schedule a public hearing on February 3 at 6:10 PM for the following temporary malt beverage licenses at the Chamberlain Community Center: Marquerite Pearson Allen, Anchor Grille for temporary retail on-off sale malt beverage & SD farm wine at Lots 9-13, Block 10 Original Plat Chamberlain on February 7, 2020; and Kiwanis Club of Chamberlain for temporary retail on-off sale malt beverage & SD farm wine at Lots 9-13, Block 10 Original Plat Chamberlain on March 28, 2020.

**School Resource Officer Contract**

Motion by Thomas second by Ruhlman, all ayes and approved the school resource officer contract for 2020 with a 3% increase.

**Priebe Development – Advertise for Bids**

Powell informed the Council that SEH is still making a couple revisions to the plans for the Priebe land development and he is hoping to get an ad in the paper next week to advertise for bid for the construction.

The plans currently show that we will construct sewer line from AmericInn up to Byron Boulevard and a water line from Sorrenson down the road and stopping at the turn to the South of the Deb Ruiz property, a gravel road that will be constructed approximately 40 foot wide that we will asphalt later on in the progress of the development.

Powell stated that we will stub out water and sewer services to each proposed lot along the main road, and will have manholes done also.

We are still working on acquiring additional property, so Powell pointed out that on the drawing, the tree line is the end of our property. He noted that if we don’t get additional land, we will have to change the road plans.

Motion by Claussen second by Thomas, all ayes and approved to advertise for bids for the Priebe Development project.

**Engineer Report**

Powell informed the Council that he had a meeting with the State because they are starting to acquire property along the highway and our Street Shop is one location that they would like to purchase some land. Powell noted that where we have the cedar trees to the west of the street shop, that they would like to acquire 25x200’ long. They are offering us $9,600 for this property. Powell will bring the official paperwork to Council once he gets it from the State.

**Adjourn**

Motion by Ruhlman second by Claussen, all ayes and approved to adjourn at 6:28 PM.

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Chad Mutziger, Mayor

​Attest:

*SEAL*

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Nicky Gaulke, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_\_\_\_\_\_.