**CHAMBERLAIN CITY COMMISSION**

**​January 4, 2021**

The Chamberlain City Commission held their first regular meeting on January 4, at 6:00 PM.

Present: Mayor Mutziger, Commissioners Claussen, Thomas, Soulek and Ruhlman, City Engineer Greg Powell and Finance Officer Nicky Gaulke and Police Chief Jason Handel.

Absent: None.

**Pledge of Allegiance**

**Adopt Agenda**

Motion by Ruhlman second by Claussen, all ayes and approved the agenda with an addition of an executive session for legal and to move the next regular meeting.

**Conflict of Interest**

No conflict of interest was noted.

​**Minutes**

Motion by Thomas second by Soulek, all ayes and approved the minutes from the last regular meeting and the December 29th meeting.

**Public Comments**

The floor was opened for public comments with none being received.

**Bills**

​Motion by Soulek second by Claussen, all ayes and approved to table the bills until after the executive session.

**American Creek Campground Rates**

Powell presented the Council with the rates as proposed from Rob Brown for the American Creek Campground. Our lease with them requires that we review and approve their rates. He is proposing to increase the camping, tent and cabin sites by $2 per night and $200 for the seasonal spots. Motion by Claussen second by Ruhlman, all ayes and approved the rates as provided for the American Creek Campground.

**Water – Wastewater Rates 2021**

Motion by Thomas second by Soulek, all ayes and approved the 3% annual increase to the water/wastewater minimum rates for the year 2021.

**Combining Election**

Motion by Ruhlman second by Soulek, all ayes and approved to combine the election with the Chamberlain School District and Town of Pukwana. Gaulke stated that they were not sure what date yet, but she believes we will do the June 8th, 2021 election date. She will update the Council at the next regular meeting.

**Surplus Loader**

Motion by Claussen second by Ruhlman, all ayes and approved to surplus the 1998 721B loader and offer it for sealed bids with a deadline of 5:00 PM on January 19, 2021.

**Change Meeting Dates - Holidays**

Motion by Thomas second by Soulek, all ayes and approved to move the January 18th meeting to January 19th.

**Grants/Sales and BID Tax**

Finance Officer Gaulke presented the Council with the COVID Relief Fund(CRF) grant payments stating that we have received approximately $375,000 city wide including the ambulance with these funds and we should still be getting another $40,000. She also presented the FEMA grant numbers from the 2019 flood stating we have received $243,000 to date an estimated $1,270,000 to claim with the dredging, management costs, golf course bridge and the water tower slide. These are either waiting for final FEMA approval or waiting for project completion.

Gaulke also presented the 2020 sales tax and BID tax numbers stating that the sales tax is up by almost 14% on first and second penny, with third penny showing just under a 5% increase from last year. The BID tax is down 12% but this was expected with COVID.

**Engineer Report**

Powell informed the Council that they have taken down some of the Christmas decorations and will continue to do so throughout the week.

Powell updated the Council on the dredging projecting stating that Jeremy Thomas Construction has started and has about 75 days to March 15th for completion.

Powell also reported that the Smokey Groves road is not open yet as they still need to do some adjustments to the curb stops.

**Police Report**

Chief Handel presented the Council with the December police report and stated that New Years went ok, they did receive a lot of call on the fireworks though.

**Executive Session – Personnel –Legal**

Motion by Soulek second by Ruhlman, all ayes and approved to enter executive session at 6:23 PM for personnel and a legal matter.

Motion by Thomas second by Ruhlman, all ayes and approved to exit executive session at 6:44 PM.

**2021 Wages**

Motion by Soulek second by Ruhlman, all ayes and approved the following rates of pay: Kevin Olesen $26.49/hour, Scott Simonsen $24.07/hour, Bruce Dobberstein $19.55/hour, Jeff Priebe $18.19/hour, Jerry Kistler $22.28/hour, Monte Leiferman $19.55/hour, Brad Mohror $30.79/hour, James Duvall $26.92/hour, Jeff Harmon $22.61, Darren Odens $22.81/hour, Clayton Waugh $20.35/hour, Garrett Harmon $23.19/hour, Catland Landegent $24.71/hour, Teil Glaus $21.03/hour, Austin Resick $20.33/hour, Jason Handel $62,531.38/year, Jacob Reimer $22.18/hour, John Koenig $17.51/hour, Ron Lamie $44,860.61/year, Greg Powell $99,639.25/year, Nicky Gaulke $68,110.15/year, Angel Chmela $16.34/hour, Jeff Williamson $22.28/hour, Mellissa Hutmacher $40,062.88/year, Kim Butler $13.01/hour, Amia Byers $11.00/hour (after completion of probation), Ella Byers $11.83/hour, Doris Juhnke $12.39/hour, Amy Byers $11.70/hour, Debra Johnson $11.00/hour (after completion of probation), Lydia Krenke $11.00/hour, Mayor $6,672.00/year, City Council $5,034.00/year and $50 per extra meeting and Planning and Zoning $50 per meeting.

**Bills**

Motion by Thomas second by Soulek, all ayes and approved to pay the bills as presented less the Chamber of Commerce and Lake Francis Case Development: Adams Agency $11,399.45; Jason Handel $45; Scott Simonsen $45; Kevin Olesen $45; Kimberly Lamie $600; Hrabe Flying $900; SDML Workers Comp $26,102; First Dakota Bank $53,458.78; Titan Machinery $104,200; DBT Transportation Services $6,480; Chamberlain Fire Department $2,800.

**Adjourn**

Motion by Claussen second by Thomas, all ayes and approved to adjourn at 7:07 PM.

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Chad Mutziger, Mayor

​Attest:

*SEAL*

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Nicky Gaulke, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_\_\_\_\_\_.