**CHAMBERLAIN CITY COMMISSION**

**​October 19, 2020**

The Chamberlain City Commission held their second regular meeting on October 19, at 6:00 PM.

Present: Mayor Chad Mutziger, Commissioners Ruhlman, Soulek and Thomas, City Engineer Greg Powell, Finance Officer Nicky Gaulke and Police Chief Jason Handel.

Absent: Commissioner Claussen.

**Pledge of Allegiance**

**Adopt Agenda**

Motion by Ruhlman second by Soulek, all ayes and approved the agenda with the addition of a Cedar Heights lot sale and discussion on a water/wastewater bill request.

**Conflict of Interest**

No conflicts of interest were noted.

​**Minutes**

Motion by Soulek second by Thomas, all ayes and approved the minutes from the last regular meeting.

**Public Comments**

The floor was opened for public comments with none being received.

**Bills**

​Motion by Thomas second by Ruhlman, all ayes, approved to pay the following bills:

Allegiant Emergency Services $251.72 Supplies; Aurora-Brule Rural Water $106.50 Water; A&R Truck Equipment $34.19 Supplies; Ace Hardware $238.33 Supplies; AT&T $251.42 Phones; Byre Brothers, Inc $2,395 Prof Serv; Brule County Lumber $391.75 Prof Serv; Border States Electric Supply $1,092 Meter Maint; Brule County Auditor $6,738 Prof Serv; Brosz Engineering $2,500 Prof Serv; Burke Oil Company $528 Gas; Baker & Taylor Company $1,020.29 Books; Cengage Learning $333.58 Books; C&B Operations $345.55 Supplies; Central Electric Cooperative $1,770.01 Electric; Chamberlain Wholesale Grocery $251.45 Supplies; Communications Center $39 Prof Serv; Commercial Asphalt Co, Inc $950.46 Asphalt/Oil; Core & Main $174.98 Maint; Cross Country Freight Solution $89.91 Prof Serv; Central Dakota Times $502.70 Publish; Chamberlain Building Supply $1,145.15 Supplies; Chamberlain Redi Mix Llc $1,442 Prof Serv; Cozine Electric $304.18 Maint; Chamberlain Napa $123.67 Supplies; Card Services Center $308.34 Supplies; Dakota Milestones $200.23 Prof Serv; Deckert Pumping $21,857.50 Prof Serv; Dakota Supply Group $436.65 Meter Maint; Dakota Pump & Control $231.06 Supplies; Dales A1 Transmission $3,196.10 Maint; Environmental Toxicity Control $800 Prof Serv; Feld Fire $1,410 Prof Serv; Gaulke, Nicky $28.74 Supplies; Hawkins $1,637.10 Chemical; Hach Company $389.14 Chemical; Ingram Book Company $701.42 Books; Logix Incorporated $388.03 Supplies; Midwest Tape $655.35 Books; Overdrive $2,500 Books; Kelsey, Kurt $168 Prof Serv; Kennebec Telephone Company $34.40 Supplies; Malloy Electric Bearing Supply $1,403.65 Maint; Midwest Laboratories, Inc $71 Prof Serv; Morris Inc $2,503.67 Asphalt/Oil; Midstate Communications $1,776.13 Phones; Dozys Signs & Neon $887.76 Eco Dev; Lakeview Sinclair $60 Prof Serv; Chamberlain Rec Dept $100 Prof Serv; Cutler Lawfirm $1,773.75 Prof Serv; Northwest Pipe Fittings, Inc $336.73 Supplies; Garys Body Shop $2,099.82 Prof Serv; Muth Electric $2,066.17 Supplies; M&T Fire And Safety $928 Supplies; NPC International Inc $18 Supplies; Nalco $914.50 Chemical; Northwestern Energy $23,687.09 Electric; Oasis Pump N Pak $77.51 Gas; Office Products Center $678.84 Supplies; Powell, Gregory $1,679.93 Supplies; Pierce, Gary $200 Prof Serv; Platte Implement Company $1,354.05 Supplies; Rons Service $429.60 Maint; South Dakota 811 $128.80 Prof Serv; S.E.H $628,617.09 Prof Serv; Sturdevants Auto Parts $409.30 Supplies; Sundall, Brock $1,500 Prof Serv; SD Dept Of Transportation $3,808.81 Gas; Servall Uniform/Linen Company $91.95 Prof Serv; Sioux Nation Ag Center$19.25 Animal Control; Same Day Express, Inc $24 Prof Serv; SD Dept Of Health $1,413 Prof Serv; SD Library Association $120 Travel; Total Control $2,272.87 Maint; Variety Plus $86.58 Supplies; Willrodt Ford $663.71 Supplies; Weather Craft $7,305 Bldg Repair; **General Fund: Salaries: $ 56,683.80, Total $717,901.67; Economic Development : $887.76; Football: $126.27; Library: Salaries: $3,013.16; Total: $9,851.04; Water: Salaries: $7,781.35, Total: $26,491.06; Wastewater: Salaries: $9,158.19; Total: $54,580.57; Airport: $2,859.70.**

**Deb Ruiz – Land Lease for Demo Derby/Mud Races**

Deb Ruiz reported to the Council that they are done with this year’s season. They had 5 events, 2 mud runs and 3 demolition derbies with attendance ranging from 150 to 700 people and 20 to 36 drivers each race.

Ruiz has been asked if she could hold more events. She added that the sponsors are happy with the how the events have went and has had several businesses emphasize the increased business they received during the races. The drivers come from five different states with the majority from Minnesota and Nebraska.

They need to start working on the schedule in December .

Commissioner Ruhlman asked if she needs approval on the lease with the City before she can be put on schedule and Ruiz stated that yes, she does.

Ruiz asked if the lease were to change how much notice would they get?

Mayor Mutziger stated that we can’t be sure. That if someone wants to purchase a lot within their track area and they want to break ground quickly, we will have to allow that. He added that the road will be drivable here in November, so it could be any time after that when we start selling lots. Mutziger went on to say that we are not opposed to doing the lease for another year but need to be cautious of possible lot sales.

Powell stated that we could move the mud run pretty easily but the demo derby needs the track.

Ruiz agreed stating that yes they need the track, and it takes a long time to build one.

Mayor Mutziger stated that we are not opposed to it, but warned Ruiz to be prepared if someone wants to purchase the lot.

Ruiz stated that Chamberlain will have more mud runs than anyone else in the state. She then asked that once they get on the schedule if the City would like her to come back to Council and they indicated she could let them know with her event applications.

**Schedule Public Hearing**

Motion by Thomas second by Soulek, all ayes and approved to schedule a public hearing on November 2, 2020 at 6:10 PM for a resolution of necessity for the assessment of the hospital for the construction of the road to the Smokey Groves Development. Approximately $390,000 will be assessed to Sanford

**Hire – Recreation Fund**

Motion by Ruhlman second by Soulek, all ayes and approved to hire Kathrinn Hopkins at $10/hour in the recreation department.

**SEH Draft Report on American Creek Dredging**

Powell informed the Council that he received a draft report today from SEH on the dredging and their recommendation is that we do the hydraulic dredge for the entire project rather than the long reach or a combination of the two. Cost estimates are similar for all three options: $1.65M for hydraulic, $1.645M for mechanical, and $1.7M for the combination.

Powell had given FEMA an estimate of $1.3 Million so he talked to the rep from FEMA this afternoon, and they said that as long as we do proper bidding etc. that they will cover 75% of the project. If we do hydraulic it wouldn’t be until spring and if we do the long reach, we would want it to be frozen.

Mayor Mutziger asked if we can bid it out all three ways and Powell stated that it would cost more money to do it this way for the bidding process because you would need three sets of plans. Powell stated he was going to contact local contractors and see if we could do a little bit of it with the long reach

Powell added that in the proposal, under the mechanical removal, SEH assumed you could move over 2000 yards a day but Powell Greg disagrees stating that this would require 20 trucks an hour.

Powell noted that it will take approximately 60-120 days to do the hydraulic dredging. It will disrupt the slips being out there, but last time we did it, it didn’t seem to affect boat traffic much.

Discussion was held on the last time we dredged and it was pointed out that Morris couldn’t keep their dredge running and they ended up leaving in the winter and came back in the spring to finish.

Powell pointed out that if we don’t move forward soon, that FEMA is going to get upset.

Mayor Mutziger asked when we decide how we will do the dredging and Powell stated that at some point we will need to draw up plans and bid it out, so probably before the first of the year.

Commissioner Thomas asked if we could put the dredge material on the south side of the road and fill it in to the east. Powell stated that we would have to mitigate it as a wetland if we do this, but we can excavate the gravel from the overflow parking lot and dump there.

**Employee Health Insurance**

Powell stated that Finance officer Nicky Gaulke has done a lot of work on calculating the numbers for the employee health insurance. He added that the plans are all going up 10-15% but the singles plan has changed from a maximum out of pocket from $4,500 to $6,500 but the deductible has stayed at $4,500. The next plan available is what all of the families, employee children, etc. have and it is the $6,500 deductible which is also the maximum out of pocket. We had the agent run the singles with the same plan as the families and with the savings to the premium we are proposing the City contribute more to the HSA since they would be taking a higher deductible plan. It was noted that the City has paid the entire premium for the single plans.

The increase to the city and employee contributions for the family plans is minimal.

Motion by Thomas second by Ruhlman, all ayes and approved the City to contribute an additional $800 to the employee’s HSA plans for the singles that opt for the bronze and pay the same percent of the additional premium.

**Community Center COVID Discussion**

Mayor Mutziger stated that there is a candidate forum scheduled at the community center next week and we were going to hold it in the gym but are moving it to the big meeting room because the gym will be in use. He stated that there could be a good crowd there and asked if we as a city should make it mask mandatory. It was noted that with the size of this room, they will be unable to properly social distance themselves.

Commissioner Thomas stated that he thinks it will be ok to require the masks. He added that he ran into a couple form Michigan who were telling him he needed to put his mask on or he was going to get a $250 fine. Thomas state that they informed him that in Michigan, if you are caught in public not wearing a mask, you are fined.

Mayor Mutziger stated that since the community center is a City owned building, he thinks it makes sense to require masks and follow what the school system is doing.

Commissioner Ruhlman stated that she doesn’t like to tell people what to do, but she thinks this would be the responsible thing to do.

Mayor Mutziger added that he is also asking the Chamber to send out a reminder to the people asking them to continue to mask, wash hands, social distance, etc. and be vigilant and remember that we are still in a pandemic.

**Cedar Heights Lot Sale**

Motion by Soulek second by Thomas, all ayes and approved to sell Lot 9, Block 3, of Cedar Heights 2nd addition at the appraised amount of $6,000.

Powell informed the Council that he may have another lot sale for the next meeting.

**Sewer Policy**

Powell was asked by an individual who has installed a heating system that requires water if we would waive his sewer bill while his home is vacant for six months since they will only be using water and not the sewer. The Council indicated that it was not a policy they wanted to implement.

**Engineer Report**

Powell reported that they will be digging on South Main Street tomorrow to fix a water valve. We had the valves exercised this summer and it may have broken then, but we are having problems now so we will be fixing it.

**Other Matters**

The Council and Mayor discussed the City employee Christmas Party and whether or not we should have one with COVID. Commissioner Ruhlman stated that the employees are together on a daily basis, but she is not comfortable going as she is not around all of us regularly.

Mayor Mutziger stated that he is concerned we are setting a bad example if we have one. Discussion was held on giving the City employees a gift certificate rather than holding the Christmas party and possibly doing a picnic this spring or summer if things have settled down.

**Executive Session - Personnel**

Motion by Ruhlman second by Soulek, all ayes and approved to enter into executive session at 7:15 PM to discuss personnel.

Motion by Thomas second by Soulek, all ayes and approved to exit executive session at 7:30 PM.

**Adjourn**

Motion by Ruhlman second by Soulek, all ayes and approved to adjourn at 7:30 PM.

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Chad Mutziger, Mayor

​Attest:

*SEAL*

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Nicky Gaulke, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_\_\_\_\_\_.