**CHAMBERLAIN CITY COMMISSION**

**​November 2, 2020**

The Chamberlain City Commission held their first regular meeting on November 2, at 6:00 PM.

Present: Mayor Chad Mutziger, Commissioners Claussen, Ruhlman, Soulek and Thomas, City Engineer Greg Powell, Finance Officer Nicky Gaulke and Police Chief Jason Handel.

Absent: None.

**Pledge of Allegiance**

**Adopt Agenda**

Motion by Ruhlman second by Thomas, all ayes and approved the agenda with the addition of a Cedar Heights Lot Sale.

**Conflict of Interest**

No conflicts of interest were noted.

​**Minutes**

Motion by Thomas second by Soulek, all ayes and approved the minutes from the last regular meeting.

**Public Comments**

The floor was opened for public comments with none being received.

**Bills**

​Motion by Soulek second by Ruhlman, all ayes, approved to pay the following bills: Adams Agency $13,462.64 insurance, AFLAC $240.60 payroll, Briet & Boomsma, PC $599.32 other, Chamberlain Chamber of Commerce $3,200 econ. dvlpt, Civic Plus $122.98, service charge, Health Equity $2,391.76 payroll, Hrabe Flying $900 prof serv, Jason Handel $45 phone, Kim Lamie $600 prof serv, LFCD $4,250, Olesen Kevin $45 phone, Payroll Tax Payment $21,235.61, Simonsen Scott $45 phone, Standard Insurance $160.36 insurance, SDRS-SRP $430, SDRS $10,610.34, Wellmark BCBS $16,680.41, Card Services $2,977.77, Menning Excavating $605,785.3, Northwestern $54.30, Quill $674.16, Variety Plus $10,848.41.

**Airport Proclamation**

Powell was contacted by an individual that is asking us to support general aviation.

Motion by Claussen second by Thomas, all ayes and approved the following proclamation:

**City of Chamberlain**

**General Aviation Appreciation Month 2020**

**WHEREAS**, the City of Chamberlain in the state of South Dakota has a significant interest in the continued vitality of general aviation, aircraft manufacturing, aviation educational institutions, aviation organizations and community airports; and

**WHEREAS**, general aviation and the Chamberlain Municipal Airport have an immense economic impact on the City of Chamberlain; and

**WHEREAS**, general aviation airports in the state of South Dakota support over $791 million in total economic output; and

**WHEREAS**, general aviation not only supports Chamberlain’s economy, it improves overall quality of life by supporting emergency medical and healthcare services, law enforcement, fire-fighting and disaster relief, investments in sustainable fuels and technologies, and by transporting business travelers to their destinations quickly and safely; and

**WHEREAS**, these aircraft and our network of airports represent a national public benefit, and Congressional oversight should be in place of this system to ensure that it remains a public system and serves communities of all sizes; and

**WHEREAS**, general aviation has been deeply impacted by the COVID-19 pandemic, causing an impact on operations, jobs, and dependent industries, sectors and communities; and

**WHEREAS**, general aviation stands to be at the forefront of the overall economic recovery; and

**WHEREAS,** the United States faces a shortage of aviation professionals, leaders should invest in this critical infrastructure to ensure future economic growth and our next generation of aviation professionals and pilots; and

**NOW THEREFORE**, I, Chad Mutziger, Mayor of the City of Chamberlain, do hereby proclaim general aviation a vital strategic asset to the City of Chamberlain and declare November as

GENERAL AVIATION APPRECIATION MONTH

in the City of Chamberlain.

In witness whereof, I have hereunto placed my hand and caused the seal of the City of Chamberlain To be affixed this 2nd day of November, 2020.

Chad Mutziger, Mayor City of Chamberlain

**Library Hires**

Motion by Thomas second by Ruhlman, all ayes and approved to hire Mia Byers at $9.50/hour and Debbie Johnson at $10.00/hour as part time employees at the library.

**Resolution of Necessity – 2020-02**

Motion by Ruhlman second by Thomas, all ayes and approved to open the hearing at 6:10 PM for Resolution of Necessity #2020-02.

Powell reported that this is the first step in an assessment for the road on the Sanford Hospital property from Smokey Groves Development. Powell stated that it will be a $390,000 assessment which is their portion of the construction (phase 1). He added that he drew up the resolution as a five year assessment but they would like it to be assessed over 10 years

With no further discussion, motion by Ruhlman second by Claussen, all ayes and approved to close the hearing at 6:13 PM.

Motion by Soulek second by Thomas, all ayes and approved the following Resolution 2020-02 with the amendment to the payments being distributed over 5 to 10 years.

**Resolution of Necessity**

**City of Chamberlain**

**RESOLUTION Number 2020-02**

WHEREAS, the City of Chamberlain is constructing a road and water and sewer utilities through property in the unplatted portion of the NW ¼ of Section 27, T104N, R71W and in Block 1, Dakota Regency Addition, City of Chamberlain, Brule County owned by Sanford Health Network and property in the NW ¼ of Section 27, T104N, R71W owned by the City of Chamberlain; and,

WHEREAS, the City of Chamberlain has published and mailed notices as requried by South Dakota Codified Laws; and

WHEREAS, the City of Chamberlain has developed an estimate of cost for the affected property owners; and,

WHEREAS, the City finds the improvements a necessity.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Chamberlain, South Dakota, at the regular meeting, held at the City Offices, 715 N. Main Street, in Chamberlain, SD at 6:10 p.m. on the 2nd of November, 2020, that it is a public necessity to install a road and water and sewer utilities; and,

BE IT FURTHER RESOLVED, that the material to be used in the project shall be according to plans and specifications prepared by the Short, Elliott Hendrickson Inc for the City of Chamberlain, and on file in the City Offices and open to public inspection and incorporated hereby.

BE IT FURTHER RESOLVED, that the cost of said project shall be against all assessable lots and tracts of land having a benefit from the installation of the road and utilities according to the provisions of SDCL 9-43-79. The estimated cost of construction is $390,000.

BE IT FURTHER RESOLVED that the assessments will be divided into ten equal annual installments, which shall be payable under Plan One, collection by the Brule County Treasurer as set forth in SDCL 9-43-105, and that all deferred installments shall bear interest at 3 percent per annum as determined by the City Council.

BE IT FURTHER RESOLVED that the contractors who undertakes to perform the work of construction herein provided for shall be paid from the General Fund.

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Mayor Chad Mutziger

ATTEST:

Nicole Gaulke, Finance Officer

The Common Council of the City of Chamberlain, SD

State of South Dakota)

County of Brule )

I, the undersigned, being duly qualified and acting Finance Officer of the city of Chamberlain, South Dakota, do hereby certify that the attached and foregoing, is a full, true and complete transcript of the minutes of a meeting of the City Council of said City held on November 2, 2020, insofar as the original minutes relate to proceedings for the Special Assessment's Project of said city.

WITNESS my hand and official seal of said City this 2nd day of November 2020.

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Nicole Gaulke, Finance Officer

City of Chamberlain, South Dakota

**Schedule Public Hearing – Special Assessment Smokey Groves**

Motion by Ruhlman second by Claussen, all ayes and approved to schedule a hearing on December 7, 2020 at 6:10 assessment hearing.

**Smokey Groves**

Geo-grid is here, thought it would be done this past week, but it has not been done yet.

It could collect snow, it was graded back where the ditches are, there will be one there until we do curb, gutter and asphalt. With the balance of all of that, we will be about 18” taller than now.

**Cedar Heights Lot Sale**

Motion by Claussen second by Thomas, all ayes and approved to sell lot 5 and the west ½, 6, block 4, of Cedar Heights 2nd Addition at the appraised amount of $7,500.

**First Reading Ordinance No. 640 – Supplemental 2020 Appropriations**

Motion by Soulek second by Thomas, all ayes and approved to table the first reading of Ordinance 640 until to the next regular meeting on November 16.

**Engineer Report**

Powell reported that snow removal went well but the notice that he provides is phone call only, text will not work anymore as he is being blocked.

**Police**

Police Chief Handel presented the October police reported that Halloween went well with no major incidents.

**Executive Session - Personnel**

Motion by Ruhlman second by Soulek, all ayes and approved to enter executive session at 6:20 PM for personnel.

Motion by Thomas second by Claussen, all ayes and approved to exit executive session at 6:41 PM.

Motion by Soulek second by Thomas, all ayes and approved a one-time change for 2020 to the personnel policy that would change the maximum year end vacation leave balance to be 180 hours versus 160 hours and to allow employees to also sell back vacation between the 160 and 180 hours.

**Adjourn**

Motion by Ruhlman second by Claussen, all ayes and approved to adjourn at 6:46 PM.

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Chad Mutziger, Mayor

​Attest:

*SEAL*

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Nicky Gaulke, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_\_\_\_\_\_.