**CHAMBERLAIN CITY COMMISSION**

**December 21, 2020**

The Chamberlain City Commission held their second regular meeting on December 21, at 6:00 PM.

Present: Mayor Chad Mutziger, Commissioners Claussen, Soulek and Thomas, City Engineer Greg Powell, Finance Officer Nicky Gaulke and Police Chief Jason Handel.

Absent: Commissioner Ruhlman.

**Pledge of Allegiance**

**Adopt Agenda**

Motion by Thomas second by Soulek, all ayes and approved the agenda.

**Conflict of Interest**

No conflicts of interest were noted.

**Minutes**

Motion by Soulek second by Claussen, all ayes and approved the minutes from the last regular meeting.

**Public Comments**

The floor was opened for public comments with none being received.

**Bills**

Motion by Claussen second by Soulek, all ayes, approved to pay the following bills:

Ace Hardware $159.32 Sup/Mat; Adams Agency, Inc $66.00 Insurance; Agtegra $479.66 Sup/Mat; A-Ox Welding Supply Co, Inc $259.90 Sup/Mat; Automatic Building Controls $547.00 Prof Serv; Baker & Taylor Company $793.85 Books; Bomgaars $1,047.62 Sup/Mat; Brule County Lumber, Llc $900.00 Sup/Mat; Card Services Center $315.79 Sup/Mat; Cengage Learning $368.81 Books; Center Point Large Print $93.48 Books; Central Dakota Times $45.00 Publishing; Central Electric Cooperative $1,783.88 Electric; Chamberlain Rec Dept $105.00 Prof Serv; Chamberlain Senior Citizens $5,500.00 Prof Serv; Chamberlain Wholesale Grocery $20.60 Sup/Mat; Communications Center $39.00 Prof Serv; Cook Implement $198.00 Sup/Mat; Core & Main $186.92 Sup/Mat; Cozine Electric $713.24 Sup/Mat; Dakota Milestones $80.09 Prof Serv; Dakota Senior Meals $7,500.00 Prof Serv; Denr $120.00 Prof Serv; Donaldson Ditching Llc $3,163.27 Main Maint; Dozys Signs & Neon $894.55 Equip Maint; Electric Pump $945.00 Equip Maint; Fox, Steve $500.00 Refund Deposit; Great Northern Environmental $1,205.25 Lift Station Maint; Ingram Book Company $1,219.50 Books; Jackson-Hirsch Inc. $658.37 Sup/Mat; Kelsey, Kurt $192.00 Prof Serv; Kennebec Telephone Company $129.00 Prof Serv; Kimball Midwest $653.74 Sup/Mat; Menning Excavating Inc $131,811.27 Prof Serv; Missouri Valley Ambulance $24,449.27 Sup/Mat; Muth Electric $6,331.98 Sup/Mat; Northwest Pipe Fittings, Inc $1,442.46 Sup/Mat; Northwestern Energy $1,442.46 Electric; Pure & Clean Llc $857.70 Sup/Mat; Quill Corporation $338.43 Sup/Mat; Renner, Alan $500.00 Refund Deposit; Scott Supply Co $314.36 Sup/Mat; SD Dept Of Health $1,099.00 Prof Serv; SD Dept Of Transportation $6,961.25 Gas; SD Federal Property Agency $3,500.00 Equipment; SD Firefighters Association $825.00 Prof Serv; Seh $8,740.00 Prof Serv; Servall Uniform/Linen Company $33.19 Prof Serv; Stryker Medical $14,752.94 Sup/Mat; Sturdevants Auto Parts $224.42 Sup/Mat; Texas Refinery Corp $896.00 Sup/Mat; The Library Store $1,212.28 Sup/Mat; Willrodt Ford $1,182.75 Equip Maint; **General Fund : $207,374.27; Football: $63.55; Basketball: $177.91; Library: $4,709.96; Water: $15,853.62; WW: $3,360.93; Airport: $7,250.05.**

**Lake Francis Case Development - National Walley Tournament**

Taryn Reidt, of the Chamber of Commerce addressed the Council asking them to consider contributing $5,000 towards the National Walley Tournament in 2021 since it was cancelled in 2020. Mayor Mutziger stated that we had already approved it for 2020 so it shouldn’t be a problem. It was noted that because this was not on the agenda, we couldn’t make a motion to that affect. Motion by Thomas second by Soulek, all ayes and approved to table the discussion on the National Walley Tournament until the next meeting on December 29th, 2020.

**Schedule EOY Special Meeting**

Motion by Claussen second by Thomas, all ayes and approved to schedule a special meeting on December 29th at 5:00 PM to pay the year end bills and discuss the NWT contribution, and approve the SEH contract for Smokey Groves.

**Vacation Sell-Backs**

Motion by Soulek second by Thomas, all ayes and approved the following to sell back vacation in 2020: Melissa Hutmacher 40 hours, Greg Powell 20 hours, and Jason Handel 40 hours.

**Raffles – Legion and Auxillary Club**

Commissioner Thomas stated that last year the American Legion Potter Post #3 did a raffle for the mid-winter conference and they would like to do it again this year. He added that Chamberlain will host the state convention for the legion again in 2025.

Motion by Claussen second by Soulek, all ayes and approved the American Legion Potter Post #3 and the Auxillary Club to hold raffles.

**Public Hearing – Bottle Shop Malt Beverage Transfer and New License**

Motion by Thomas second by Soulek, all ayes and approved to open the public hearing at 6:10 PM for the following license applications: TRANSFER: Albert Steven Fox, Bottle Shop for the sale at retail of malt beverage and SD wine at the West 60’ of Lots 11-14 and South 3’ of Lot 15, Block 9, Original Plat to Albert Steven Fox, Bottle Shop for the sale at retail of malt beverage and SD wine at the West 24’ of Lots 13, 14 and the West 60’ of Lots 11 and 12 all in Block 9, Original Plat. NEW LICENSE: Albert Steven Fox, Bottle Shop for the sale at retail of malt beverage and SD wine at the East 36’ of the West 60’ of Lots both Lots 13 & 14 and the South 3’ of the East 36’ of the West 60’ of Lot 15, all in Block 9, Original Plat.

With no further discussion, motion by Thomas second by Claussen, all ayes and approved to close the hearing at 6:11 PM.

Motion by Soulek second by Thomas, all ayes and approved the following new malt beverage and transfer of a malt beverage licenses: TRANSFER: Albert Steven Fox, Bottle Shop for the sale at retail of malt beverage and SD wine at the West 60’ of Lots 11-14 and South 3’ of Lot 15, Block 9, Original Plat to Albert Steven Fox, Bottle Shop for the sale at retail of malt beverage and SD wine at the West 24’ of Lots 13, 14 and the West 60’ of Lots 11 and 12 all in Block 9, Original Plat. NEW LICENSE: Albert Steven Fox, Bottle Shop for the sale at retail of malt beverage and SD wine at the East 36’ of the West 60’ of Lots both Lots 13 & 14 and the South 3’ of the East 36’ of the West 60’ of Lot 15, all in Block 9, Original Plat.

**Engineer Report**

Powell stated that the contract with Jeremy Thomas for the dredging ponds is in place and he has the notice to proceed complete.

Powell stated that the Smokey Groves development is coming along. The surface gravel is down and the is working on the punch list. Powell added that hopefully they will have that completed by January 1

Tested compaction, all meets requirements.

Powell informed the Council that he would like to purchase a new loader. He received a proposal from Titan in the amount of $174,200. He plans on trading in our second loader which is the one we bought from the state and we should get approximately $30,000 for it. And bringing the cost of the new loader to $144,200. Powell would like to split the cost of the loader between several departments and is asking Titan if we can split the payment with half being paid now and the other half in January of 2021.

Powell is working on a contract proposal from SEH to do the platting at the Smokey Groves Addition. He added that we need to get it platted, zoned and get pins set so we can hopefully do an auction early summer of 2021.

**Police Report**

Chief Handel informed the Council that he received notice from the SD Attorney General approving us for a $4,600 grant for 6 body cameras for the officers.

He then shared pictures that were taken from the Governor’s Award given to Chamberlain police officers Teil Glaus and Garret Harmon for their role with the plane crash last year.

**Bill - Error**

Finance Officer Nicky Gaulke reported that she noticed on the bills tonight that the bill for the ambulances CPR machines with Stryker was written for only one machine so she would like to void that check and asked the Council to approve the correct amount. Motion by Soulek second Claussen, all ayes and approved to pay Stryker $28,431.04 for the two CPR machines for the ambulance.

**Adjourn**

Motion by Thomas second by Claussen, all ayes and approved to adjourn at 6:25 PM.

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Chad Mutziger, Mayor

Attest:

*SEAL*

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Nicky Gaulke, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_\_\_\_\_\_.