**CHAMBERLAIN CITY COMMISSION**

**December 6, 2021**

The Chamberlain City Commission held their first regular meeting on December 6, 2021 at 6:00 PM.

Present: Mayor Chad Mutziger, Commissioners Soulek and Thomas, Finance Officer Nicky Gaulke, City Administrator Mike Lauritsen and Chief of Police Jason Handel.

Absent: Commissioner Ruhlman and Claussen.

**Pledge of Allegiance**

**Adopt Agenda**

Motion by Thomas second by Soulek, all ayes and approved the agenda with the addition of the cannabis licenses and the Schweisow Plat.

**Conflict of Interest**

No conflicts of interest were noted.

**Minutes**

Motion by Soulek second by Thomas, all ayes and approved the minutes from the last regular meeting.

**Public Comments**

The floor was opened for public comments with none being received.

**Bills**

Motion by Soulek second by Thomas, all ayes, approved to pay the following bills:

Adams Agency $15,231.61 Insurance; Chamberlain Chamber Of Commerce $3,375 Chamber; Handel,Jason $45 Phone; Hrabe Flying Service $900 Prof Serv; Lake Francis Case Development $4,600 LFCDC; Lamie, Kimberly $600 Prof Serv; Loiseau Construction $1,851.87 Maint; Olesen,Kevin $45 Phone; Simonsen, Scott $45 Phone; Swenson, James $3,000 Land; Ace Hardware $43.90 Supplies; Aqua-Pure $2,539.12 Chemical; AT&T $259.94 Phone; Aurora-Brule Rural Water $98 Water; Automatic Building Controls $240 Prof Serv; Bills Handyman Service $600 Impro Other; Bomgaars $127.85 Supplies; Burke Oil Company $3,370.03 Fuel; Byre Brothers $2,419 Prof Serv; C&B Operations $60.81 Supplies; Central Dakota Times $837.04 Publish; Chamberlain Building Supply $334.13 Supplies; Chamberlain Napa $190.15 Supplies; City Of Chamberlain $241.37 Supplies; Commercial Asphalt $927.08 Oil/Asph; Communications Center $222 Prof Serv; Cook Implement $25 Supplies; Core & Main $3,938.53 Maint; Cozine Electric $412.47 Maint; Crouch Recreation $43,868 Impro Other; Garys Body Shop $1,616.26 Eco Dev; Graham Tire Mitchell $653.24 Maint; Hauff Mid-America Sports $260 Supplies; Hawkins $2,791.62 Chemical; Hillyard/Sioux Falls $308 Supplies; JG Welding & Repair $216.42 Supplies; King Street Garage $1,020.38 Maint; Kurtz, Ainsley $21 Prof Serv; Lakeview Rentals $200 Cond Use; Light & Siren $2,856.53 Equipment; Mainstreet Designs $329 Supplies; Midstate Communications $1,888.05 Phone; Muth Electric $2,144.26 Maint; Northwest Pipe Fittings $237.08 Maint; Office Products Center $424.61 Supplies; Pease, Ember $101 Prof Serv; Pete Lien & Sons $4,102.87 Chemical; Petro Tech Inc $27.81 Supplies; Rawhide Fire Hose Corp $303.82 Supplies; Same Day Express $20 Prof Serv; Sanford Health $52 Prof Serv; Sanford Occupational Med $105 Prof Serv; SD Dept Of Health $1,115 Prof Serv; SD Dept Of Transportation $2,465.19 Gas; SD Water & Wastewater Assoc $10 Prof Serv; Sioux Nation Ag Center $114 Animal; Sturdevants Auto Parts $172.11 Supplies; Transource $299.96 Supplies; Tri-County Landfill $28,000 Impro Other; Central Electric Cooperative $8,334 Princip;**General Fund: Salaries: $64,974.26; Total $174,426.94; Econ Dev: $1,616.26; BID: $7,975; Summer Rec: $12.09; Basketball: $80; Library: Salaries: $4,803.75; Total: 5,751.75; Water: Salaries: $10,972.20; Total: $27,093.46; Wastewater: Salaries: $13,947.89; Total: $23,940.18; Airport: $3,973.24.**

**Lake Francis Case Development – Tree Grant**

Lake Francis Case Director Chad Pinkelman addressed the Council about a tree grant that the City had asked him to look into. He did a lot of research and worked with Parks Superintendent Scott Simonsen and City Administrator Mike Lauritsen and they have chosen several different kinds of trees to be placed in several City parks and ballparks. The State of South Dakota grant is for $2,500 with a 50/50 match of $2,500. Commissioner Thomas asked about whether or not Modern Woodmen still pays for trees to be planted. Lauritsen stated that he will check with them. It was noticed that this may be able to help cover our match.

Motion by Thomas second by Soulek, all ayes and approved to apply for the tree grant with $2,500 matching funds.

**GFP – Joint Powers Agreement**

City Administrator Mike Lauritsen presented the Council with a Joint Powers Agreement with SD Game Fish and Parks for a new fish cleaning station. They agreement will reimburse the City of Chamberlain up to $80,000 of incurred expenses for the Fish Cleaning Station. Motion by Soulek second by Thomas, all ayes and approved the $80,000 Joint Powers Agreement with the SD Game Fish and Parks.

**Public Hearing – First Reading Ordinance No 562K – Zoning Ordinance Amendment**

Motion by Thomas second by Soulek, all ayes and approved to open a public hearing on at 6:10 PM for public comments on the first reading of Ordinance No 562K which amends the zoning ordinance.

Lauritsen informed the Council that the owners of the storage buildings behind Pharmco on top of the hill have purchased more property to the east and would like to rezone it from Agriculture to Highway Commercial to match the zoning of the rest of their property. Planning and Zoning recommended approval of the first reading of Ordinance No 562K to amend the zoning for this property.

Mayor Mutziger asked for comments three times. With no further discussion, motion by Thomas second by Soulek, all ayes and approved to close the hearing at 6:11 PM.

Motion by Soulek second by Thomas, all ayes and approved the first reading of Ordinance No. 562K which amends the zoning ordinance for a rezone request from Agriculture to Highway Commercial at the following location: the east 87.07 feet of lot 2A, a subdivision of a portion of Block 1 and all of Block 2, Noteboom Industrial Tracts in the NW ¼ of Section 26, T 104 N, R71 W of the 5th P.M., City of Chamberlain, Brule County, South Dakota.

Motion by Soulek second by Thomas, all ayes and approved to schedule the second reading of Ordinance No 562K on December 20, 2021 at 6:30 PM.

Finance Officer Nicky Gaulke informed the Council that there were two changes to the ordinance since the first read. $7,000 was added to the general fund recreation budget and $35,000 for the RLF loan to the revolving loan fund. Motion by Thomas second by Soulek, all ayes and approved the second reading of Ordinance No 645 with changes at 6:15 PM which is the 2021 supplemental appropriations.

**Schweisow Replat**

Motion by Thomas second by Soulek, all ayes and approved the following plat: Lot 2A, a Subdivision of a Portion of Block 1 and all of Block 2, Noteboom Industrial Tracts in the NW ¼ of section 26, T 104 N, R 71 W of the 5th P.M., City of Chamberlain, Brule County, South Dakota.

**CASA Donation**

Motion by Thomas second by Soulek, all ayes and approved to contribute $500 to the local Court Appointed Special Advocates for children.

**Police Officer – Certification**

Motion by Soulek second by Thomas, all ayes and approved to give officer Scott Salter a $500 raise for successfully completing the police officer certification.

**Schedule Hearing – Ordinance No 562M Zoning Ordinance Amendment**

Motion by Soulek second by Thomas, all ayes and approved to schedule a hearing on December 20 at 6:20 PM for the first reading of Ordinance No 562M which amends Ordinance 562J, transient housing within the zoning ordinance.

**Airport**

Motion by Soulek second by Thomas, all ayes and approved the Mayor to sign the SF-424 for the design contract consideration application for federal assistance. Lauritsen noted that this does not obligate us to anything, it just confirms we want to proceed with grant funding requests.

**Raffle – VFW Legion**

Motion by Thomas second by Soulek, all ayes and approved a raffle for the VFW American Legion for beef certificates with a drawing to be held in February.

**Combined Election – 2022**

Motion by Soulek second by Thomas, all ayes and approved to combine the 2022 election on June 7, 2022 with the Chamberlain School District, Brule County, Town of Pukwana and possibly Kimball City and School District.

**Cannabis Licenses**

Motion by Soulek second by Thomas, all ayes and approved the medical cannabis cultivation and medical cannabis product manufacturing to Sterling Properties, LLC DBA 1825 King of ReLeaf from December 6, 2021 to December 6, 2022.

**City Administrator Report**

City Administrator Mike Lauritsen updated the Council stating that the Christmas decorations are all completed. The street department has also been working on a culvert on the corner of Paul Gust and Prospect.

The water treatment plant started treating for zebra mussels today.

**911 Dispatch**

Commissioner Thomas presented the Council with budget projections from the 911 Board for both Mitchell dispatch and Winner dispatch. Discussion was held on the costs and sources of income. Mayor Mutizger stated that he does not believe that Chamberlain should be paying more than Brule County for the dispatch if it is based on population because Brule County includes Chamberlain, Pukwana and Kimball and their population is over 5,000 while Chamberlain is only 2,400.

**Adjourn**

Motion by Soulek second by Thomas, all ayes and approved to adjourn at 6:45 PM.

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Chad Mutziger, Mayor

Attest:

*SEAL*

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Nicky Gaulke, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_\_\_\_\_\_.