**CHAMBERLAIN CITY COMMISSION**

**April 5, 2021**

The Chamberlain City Commission held their first regular meeting on April 5, at 6:00 PM.

Present: Mayor Chad Mutziger, Commissioners Ruhlman, Soulek and Thomas, City Engineer Greg Powell and Finance Officer Nicky Gaulke.

Absent: Commissioner Claussen.

**Pledge of Allegiance**

**Adopt Agenda**

Motion by Soulek second by Ruhlman, all ayes and approved the agenda with the addition of the bulk bids and adding economic development to executive session.

**Conflict of Interest**

Commissioner Soulek informed the Council his wife is on River City Friday Nights Board. No other conflicts of interest were noted.

**Minutes**

Motion by Thomas second by Soulek, all ayes and approved the minutes from the last regular meeting.

**Public Comments**

The floor was opened for public comments with none being received.

**Bills**

Motion by Ruhlman second by Thomas, all ayes, approved to pay the following bills: Adams Agency, Inc $11,399.45 Insur; American Family Life Assur Co $240.60 Salaries; Briet & Boomsma Pc $611.54 Salaries; Chamberlain Chamber Of Commerce $8,375 Economic Development; Civic Plus $46.21 Prof Serv; First Dakota $2 Prof Serv; Hrabe Flying Service $900 Prof Serv; Handel, Jason $45 Phone; Lamie, Kimberly $600 Prof Serv; Lake Francis Case Development $3,800 Economic Development; Olesen,Kevin $45 Phone; Payroll Tax Payments $21,740.17 Salaries; Standard Insurance Company $152.48 Insurance; SSRS – SRP $430 Salaries; South Dakota Retirement System $11,010.20 Retire; Simonsen, Scott $228.13 Phone; Wellmark Blue Cross And Blue $12,625.10 Insurance, Edge Concrete $3,573.80 sidewalk Barger fountain; First National Bank $4,713.91 and $10,194.16; Ron Lamie $333 travel; SDML workers compensation $381; SEH airport $12,580.52, City of Chamberlain $176.70..

**River City Friday Nights**

Molly Harmon and Julie Soulek of the River City Friday Nights organization informed the Council that they plan on holding their events on the following evenings: June 18 as ag appreciation night, June 25 as pay it forward, July 2 for the military and July 9th as alumni.

They would like to run the event from 6 PM to 10 PM except for the alumni night would run 6 PM to 11 PM, the same as last year.

They are hoping they have better attendance this year as last year was slower because of COVID.

They are still financially sustaining and are not asking for any assistance there. They would still like the support of the City with generators, barricades, street closure signs, tables, garbage cans, etc. like the past.

They then asked if the City has a location that they could store their stuff in for the winter. It was noted that they have basketball hoops, the fold up Sanford stage, portable games, etc. Powell will look around and see what he can find.

Soulek then asked if they could paint the street like the seniors do for homecoming with their logo. Mayor Mutziger stated that they could use the whitewash like paint that Chamberlain Building mixes up and added that they could also try and get a template like the school had.

Harmon noted that they would like to keep the event on the same two blocks that they did last year as set up is just less complicated.

Motion by Thomas second by Ruhlman, Soulek abstains, all other ayes and approved to close Main Street from Lawler to Beebe and to also close Beebe on both sides of Main Street to the alley from 5:00 PM to 10:00 PM on the following dates: June 18, June 25, and July 2 and 5:00 PM to 11:00 PM on July 9 because of the alumni events that weekend.

**Public Hearing – Final Smokey Groves Plat**

Motion by Ruhlman second by Thomas, all ayes and approved to open the public hearing at 6:15 PM for the approval of the final plat of Smokey Groves.

Powell reported that easements are on there, all the changes that the council has asked for have been done and the new street names are there and we will do the zoning later. Powell went over what the zoning will look like when we get to that point.

The Planning and Zoning Board recommended approval of the plat.

Mayor Mutziger asked for comments three times.

With no further discussion, motion by Thomas second by Soulek, all ayes and approved to close the hearing at 6:20 PM.

Motion by Soulek second by Thomas, all ayes and approved the final Smokey Grove Plat as presented.

**FEMA Funding**

The Council reviewed the funds for all of the FEMA projects. Everything that FEMA has reimbursed us for was noted. The water tower landslide is under review and management costs will be paid out when we are done with the other projects. Powell then discussed the dredging funding and whether or not they are going to fund the second dredging project to the east of the marina.

It was noted that the Country Club payments received from FEMA were less than what the City paid and are just reimbursing the City for expenses. Powell pointed out also that FEMA and the State only covers 85%.

**Employee Credit Card Limits**

It was noted that currently our supervisors that carry a City credit card have a limit of $1,000 except for the finance officer who has a $5,000 limit.

Motion by Soulek second by Thomas, all ayes and approve to increase the credit card limits for the Police Chief, Recreation Coordinator, Street Department, Water Superintendent and City Engineer to $10,000 with the understanding that they are responsible to pay out of their pockets for any charges that they do not supply receipts for.

**Cedar Heights Lot Sale**

Motion by Thomas second by Ruhlman, all ayes and approved to sell Lot 25 and the north ½ of Lot 26 Block 1, Cedar Heights Second Addition at the appraised value of $9,450.

**Schedule Public Hearings – Conditional Use and Conditional Use /Variance**

Motion by Ruhlman second by Soulek, all ayes and approved to schedule a Conditional use hearing on April 19 at 6:15 PM for a request from Jean-Claire Hamblin to operate an Airbnb at 325 E Clemmer and another hearing on April 19 at 6:10 PM for a request from Warren Hickey to construct a four-unit apartment building at 119 N River Street.

**Bid Opening – Bulk Bids**

Motion by Soulek second by Thomas, all ayes and approved the lowest bids contingent upon Powell verifying that they meet specs: **Burke Oil heating fuel $1.975/gal,** propane $1.095/gal; **Agtegra: propane $1.28/gal,** heating fuel #2 $2.30/gal; Flint Hills, MC 3,000 oil at $2.6387/gal, **Jebro**, **MC 3,000 oil at $2.5438/gal;** **WORX, LLC C-5 liquid $.784/lb;** **Poet BTRCO2 $250/T; Spencer Quarries, 3/8” crushed quartzite $25.40/T**; **Lloyd Priebe and Sons**, **¾” crushed aggregate $9.75/T; R&J Gravel**, **¾’ screened gravel $8.50/T,** ¾” crushed aggregate $10.00/T**.**

**Engineer Report**

Powell reported that Jeremy Thomas is done hauling dirt and is under sub-contact with the dredge company to build the dikes higher. If he can get it done soon, they may be able to start dredging earlier than next week.

Powell received a request from an individual to burn brush at the location of the former Hubbard Implement. It was noted that there is currently a burn ban in effect for Brule County so the Council agreed that we would not allow it at this time.

Recreation Coordinator Ron Lamie is currently out of state for swim training. Powell noted that they only offer this kind of training in the southern states. Lamie is a certified lifeguard instructor trainer and is renewing this certification.

Commissioner Ruhlman asked about whether we got the new mommy and me swing and it was noted that we have and will be getting that installed. She also asked if we could adjust the height of the one in the Explorers Park.

**Executive Session – Personnel**

Motion by Thomas second by Soulek, all ayes and approved to enter executive session for personnel at 6:42 PM.

Motion by Ruhlman second by Soulek, all ayes and approved to exit executive session at 7:17 PM.

Motion by Soulek second by Thomas, all ayes and approved to accept Greg Powell’s resignation and advertise the position.

**Adjourn**

Motion by Soulek second by Ruhlmann, all ayes and approved to adjourn at 7:18 PM.

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Chad Mutziger, Mayor

Attest:

*SEAL*

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Nicky Gaulke, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_\_\_\_\_\_.